



### **Hostel rules**

All the students who are staying in the hostel are required to follow the following rules and regulations of the hostel:

1. Living in a hostel pre-supposes a high degree of integrity and consciousness as a member of the community.
2. No student can claim admission as a right. All rights of admission to hostel are reserved with management.
3. Rooms will be allotted by the Rector according to the plan prepared by the Dean in the beginning of the session.
4. Room allotment will be done on merit basis only.
5. Allotment of hostel seats will be for ONE academic year only. In case student wants to leave the hostel in the middle of the academic year, he/ she shall pay the hostel charges for the full academic year.
6. Fee revision of hostel will be done after each academic year with permissible rise.
7. Admission shall be sought afresh in every academic session. A student may be refused admission without conveying any reason.
8. Institute reserves the right to move any hostel student from one hostel/floor/room to another if the need arises with seven days prior notice.
9. Regarding hostel admission and discipline no recommendation or phone call will be entertained.
10. After 9:30 PM no student is permitted to go out of hostel.
11. The hostel will not be responsible for any loss/damage of private property such as cash/mobile phone/ scooter / motorcycle/car and other valuables.
12. Residents should be properly dressed while going to the common room, dining hall and hostel office.
13. Wardens and rectors from institute can visit any room at any time for checking.
14. Students are not allowed to use private electrical equipment.
15. All students must keep hostel neat and clean.
16. Students are not allowed to stay in the hostel during the college hours unless the stay is unavoidable due to illness or any other valid reason.
17. Girls are strictly restricted to enter in boy's hostel and boys are strictly restricted to enter in girl's hostel.
18. In girl's hostel, Male visitors are not allowed to visit students in their living rooms.
19. Outside students are not allowed to stay at hostel.
20. Lights and fans to be switched off when no one is in the room.
21. Students are not allowed to organize or celebrate any group activities along with birthday and festival celebration in their rooms and hostel premises.
22. Students are not allowed to make union or community based on caste, religion or region.
23. Hostel students are not allowed to change rooms and transfer any furniture from one room to another room without the prior permission of the hostel Rector.

24. Any damage to hostel /institute property must be reported immediately to the hostel warden.
  25. Smoking, consumption of alcoholic drinks, drugs and any other intoxicating substances is strictly prohibited.
  26. The hostel residents will vacate the hostel rooms within 96 hours of termination of their academic year university examination.
  27. Acts of indiscipline, misbehavior, gambling or possession of weapons in the hostel premises including rooms shall be severely dealt with.
  28. Before leaving the hostel, every resident shall obtain clearance from the Warden and Rector personally and hand over the charge of the room and hostel property to the concerned authority.
  29. Residents shall keep the identity cards with them and will present these on demand by the authorities.
  30. Any form of ragging is strictly prohibited. Any violation may lead to expulsion or any other punishment deemed fit by the Institute.
  31. It is obligatory on the part of student to be present in the hostel on all days except when they go home with the permission of the Warden and Rector.
  32. Attendance of boys as well as girls in their respective hostels shall be taken every day at 9:30 PM by the respective wardens.
  33. All residents shall have meals in the campus dining hall. They are not allowed to take food or mess utensils to their rooms.
  34. Outside food and tiffin are strictly prohibited.
  35. Residents are not allowed to enter the kitchen.
  36. Cooking in the hostel rooms is strictly prohibited.
  37. All visitors must make an entry in the visitor's register at the security post and provide all details as requested by guard before entering the campus.
  38. Relative of the resident may be allowed to stay with permission of the Dean for only one night and has to pay a stay charges ensuring proper indiscipline.
  39. Residents are not permitted to allow visitors of the opposite sex into their rooms at any time for any reason.
- ✚ Any violation of rules and regulations will be subject to strict disciplinary action and parents of the ward will be informed accordingly.

Sd/-  
Sign of Dean

Date- 01<sup>st</sup> Dec 2022